



Annual Report

2019

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President and Vice President's Report

ACHPER NSW first and foremost would like to extend our thanks and congratulations to the writers, presenters, mentors and reviewers of ACHPER NSW workshops, conference materials and other resources offered in 2019. It is your work that forms the heart of ACHPER NSW's work and continues to make such a big difference to the teachers and students across NSW. We never cease to be amazed at the depth of talented educators that we have in our curriculum area who are willing to share their expertise for the greater good of the community. In 2019 this included ACHPER providing professional learning for teachers through workshops and conferences, and students through our HSC enrichment days.

ACHPER NSW continues to work with key stakeholders in a range of forums and places a high value on maintaining strong relationships with our kindred organisations. These include ACHPER National, NESAs, the Department of Education, Catholic Education Offices around NSW, Association of Independent Schools of NSW, NSW Health and the School Sport Unit.

ACHPER NSW continued to focus on supporting the implementation of the new K-10 PDHPE Syllabus, with teachers across the State implementing Year 7 & 9 programs in 2019. 2019 also saw the continued consultation around the Stage 6 PDHPE curriculum where ACHPER NSW reported back to NESAs on behalf of its members. Over the past two years of the Stage 6 Health and Movement Science syllabus development ACHPER NSW has represented its members at the NESAs Board Curriculum Committee meetings, as well as providing feedback at each stage of the consultation process.

ACHPER NSW Board

We would like to thank the Board members who continue to volunteer their time and expertise to help shape the direction of ACHPER NSW. The skills and expertise of this group ensures that ACHPER will continue to provide high quality support and advocacy for our subject area. 2019 was a very stable year on the ACHPER NSW Board without any changes throughout the year.

The ACHPER NSW Board for 2019 was as follows:

<i>President:</i>	Brad McAllister
<i>Vice-President:</i>	Clare Roden
<i>Treasurer:</i>	Vacant
<i>Stage 6 Portfolio:</i>	Alex Lupton and Danielle Hillier
<i>K-10 Portfolio:</i>	Kristy O'Mahony, Kyle Sutton and Tyler McLachlan
<i>Capacity Building and Innovation:</i>	Luke Adams and Dom Sidaros
<i>Community Engagement:</i>	Hayley Dean and Lauren Anderson

In 2019 we had a significant focus on developing the governance capacity of Board members through training provided by Associations Forum. As a volunteer Board of mostly practising PDHPE teachers, this focus has been important to understand the role we undertake and our responsibilities to the organisation and our members. We plan to continue this focus in the future. We are continuing to restructure our Board and Office in line with the review completed with Associations Forum to set ACHPER NSW up for the years ahead. This will include looking to diversify the ACHPER NSW Board over time to include representation from Primary and Tertiary settings and ensuring a mixed skillset on the Board to meet ACHPER's objectives.

2019 saw a significant change in our office staffing with the retirement of long term staff member and Executive Officer, Julie Percival. Julie has worked with ACHPER since 1999 and has played a key role in the growth and success of the organisation. Julie is well known amongst the PDHPE community and we will be forever indebted to her work in establishing ACHPER NSW and leading it to the strong place it now stands.

We would also like to thank our office staff Tracy Puckeridge, Executive Officer, Karen Burton, Event and Conference Officer, and our other office staff for their extensive work supporting the Board and ensuring the smooth running of all ACHPER NSW activities

The future is exciting for ACHPER NSW and as always, we value the support and feedback from our delegates, members, stakeholders and supporters to work towards our goal of being the leading professional learning organisation for PDHPE across NSW.

Yours in health and wellbeing,

Brad McAllister

President

ACHPER NSW Branch

Clare Roden

Vice President

ACHPER NSW Branch



Executive Officers Report

Reflecting on 2019 reminds me of how much our small team can achieve in a brief period. There have been many changes over 2019, ACHPER NSW continues to increase our output and strive for excellence in all we do.

In 2019, our professional learning events were attended by 1880 teachers or students with 22% of these events were professional learning of regional teachers at regional locations.

It is an exciting time at ACHPER NSW over the next couple of years, with new positions being established in the office, and an objective to produce Professional Development delivery in a more blended approach to encompass all areas of NSW.

ACHPER NSW is proud to work alongside our significant stakeholders: NESA, NSW Department of Education; and other key stakeholders.

Membership

The membership for ACHPER NSW has fallen during 2019. The income generated by ACHPER NSW in terms of membership is approx. 8% of our income base. Many other ACHPER branches are experiencing the same trends. Membership will be moving back to the branches during 2020, this will allow the branches to drive membership more from a branch perspective.

Constitution

ACHPER NSW endorsed their constitution in March 2019 at the Annual General Meeting.

Staff

January 2019 ACHPER NSW engaged Association Forum to complete an assessment of the organisation. ACHPER NSW is working through the changes recommended by Association forum through 2019 and 2020.

From January 23rd I took over the role of Acting Executive officer and in May 2019 was appointed Executive Officer for ACHPER NSW.

In April 2019, Julie Percival retired from ACHPER NSW to travel the world. Julie has been a relentless advocate for the values and goals of ACHPER NSW. Julie's depth of corporate and historical knowledge will be sorely missed.

Karen Burton is always efficient, produces a high volume of work, while maintaining high standards for quality and accuracy. Karen is a valued asset to the organisation and was appointed Conference and Event officer.

Emma Chapman left us in late 2019, Emma implemented significant processes into the organisation.

Brendan Lee continues to drive and strengthen the delivery of up to date content through ACHPER NSW's social media channels.

Workshops

In 2019 ACHPER NSW offered 51 one day professional learning workshops across the four terms.

Stage 6 PDHPE – 10

Stage 6 CAFS – 9

K-10 – 27

General - 5

ACHPER NSW annual Stage Conference was offered in May 2019 and closed early due to large numbers.

ACHPER NSW partnered with School Sport Unit to run two K-6 Physical Activity and Sport Conferences at Olympic Park and Wollongong, both conferences were well attended, and feedback was excellent.

Tracy Puckeridge

Executive Officer

Stage 6 PDHPE Report

The Stage 6 portfolio has been consistently engaging with PDHPE and Community and Family Studies teachers across NSW through various workshops and the Stage 6 Conference.

The Stage 6 workshops, while being constantly refined with updated materials. for both PDHPE and Community and Family Studies, continue to have workshop materials refined and updated to ensure participants have practical applications to apply to their school context.

The main focus of Stage 6 PDHPE has been centred around the following workshops:

- Teaching Stage 6 PDHPE for the first time
- PDHPE HSC Marking Simulations
- PDHPE Enrichment Days
- Teaching Stage 6 CAFS for the First time
- CAFS HSC Enrichment Days

As seen in the past couple of years the Sydney workshops tend to be the most popular, continuing to have adequate numbers to commit to running these workshops at these venues. However, ACHPER is continuing to develop ideas and modes to connect with rural and remote teachers to provide professional learning opportunities to all teachers across NSW.

In summary, 2019 was another successful year for ACHPER NSW in delivering Professional Development for Stage 6 teachers.

Stage 6 Conference

The Annual Stage 6 Conference was held May 10 and 11 at Bankstown Sports Club where PDHPE teachers from across NSW were in attendance, with maximum capacity being reached. The conference again covered workshops, 19 in total, from three strands, PDHPE, CAFS and Generic. Feedback from the conference from delegates indicated the workshops that were presented were highly valuable and experiences provided many resources for teachers to apply in the classroom.

The ACHPER Stage 6 Portfolio members would like thank all the writers and presenters who have provided their knowledge and expertise to (strategic priority - help/support) Stage 6 teachers across NSW.

We would also like to thank the organisations that supported the conference through trade displays and the University of Wollongong students who volunteered to assist during the conference.



Alex Lupton and Danielle Hillier
Stage 6 Portfolio

K-10 Portfolio Report 2019

With the introduction of the new K-10 PDHPE Syllabus and new PASS Syllabus, ACHPER NSW focused on developing workshops that would continue to support teachers in the implementation of the new syllabuses through development quality programs and effective assessments.

Workshops were held Term 1 through to Term 4, as well as throughout New South Wales. ACHPER NSW Presenters for workshops were from all education sectors, and from metropolitan and regional areas. This provided opportunities for presenters to deliver workshops in their local communities, thereby building capacity within local education networks. In all, there were 43 workshops in 2019. They were:

- Programing the New Syllabus (25 workshops)
- Effective Assessment (12 workshops)
- K-6 Conference (2 workshops)
- Physical Activity and Sports Studies (3 workshops)
- Child Studies (1 workshop)

Programing the New Syllabus.

The majority of the teachers that attended these workshops were from Department of Education Schools, followed by teachers from Independent Schools, then the Catholic Sector. There was an even mix of both Secondary and Primary teachers, with many teachers having completed prior learning before the workshop (For example Unpacking the PDHPE Syllabus). However, there was still a large number of participants that had no prior knowledge of the syllabus. As a result, some of the individual feedback from participants was around needing more time set aside in the workshops for this.

Overall the level of satisfaction for Programing the New Syllabus workshops was positive, (*Very Satisfied and Fairly Satisfied*) and it assisted the participants in their role as a PDHPE teacher. Specific sessions that were beneficial were programming units; networking and collaboration; developing scope and sequences through Big Ideas, and focusing on the needs of the students.

Physical Activity and Sports Studies and Child Studies

Participants in the Physical Activity and Sports Studies workshops enjoyed networking and writing programs together to reflect the new syllabus, however, many commented that further time was needed in order to fully develop resources and implement the course effectively. Therefore, it may be beneficial to run further workshops for this course in the following year.

Participants were overwhelmingly positive in their reflections of the Child Studies workshop and found the collaboration and sharing of teaching and learning strategies very helpful. The participants would be keen to continue to develop resources for Child Studies, with some expressing an interest in further professional learning for the course Exploring Early Childhood.

In 2020, ACHPER NSW is looking forward to the 7-10 PDHPE Conference to be held in Sydney during Term 1. As well as this, feedback from workshop participants throughout the past year has identified possible areas for future ACHPER NSW workshops:

- Ways to program for different learning needs
- Innovative ways of addressing the PDHPE skills in health and movement classes.
- Embedding technology

ACHPER NSW welcomes ideas on how else we can support K-10 PDHPE teachers in the future.

Kristy O'Mahony, Kyle Sutton and Tyler McLachlan

K-10 Portfolio

Capacity Building and Innovation

This portfolio is responsible for ongoing capacity building across our profession and aims to support teachers and leaders in PDHPE.

This year ACHPER NSW has grown its presence on Facebook and Twitter with over 5000 followers on these platforms. Further to this, ACHPER NSW has continued its collaboration with the NSW PDHPE facebook page which has a viewing platform of 3500 teachers in NSW. ACHPER also continues to facilitate the shared Google Drive for PDHPE teachers in NSW which was initiated in 2017 in conjunction with the NSW PDHPE Teachers facebook page. The ACHPER NSW webpage has also seen an increase in viewing access and new visitors to the webpage.

Embedding Technology Workshop 2019

The new K-10 Syllabus provided an opportunity for PDHPE educators to review their pedagogy to ensure teaching, learning and assessment is underpinned by the 5 propositions and in particular, that their use of technology is purposeful to develop student's knowledge, understanding and skills.

ACHPER facilitated a one-day practical workshop which was designed to support teachers embedding the G Suite (previously known as Google Apps) into their teaching and learning of both theory and practical content.

Workshop participants were introduced to the key applications in the suite, see examples of how to best utilise the applications to support a critical inquiry and strengths-based approach, health literacy, and valuing movement; and given time to explore and create.

Google applications explored during the workshop will include:

- Google Drive – the “flash drive in the sky”
- Google Chrome – extensions and apps
- Google Docs – Collaborative processes
- Google Slides – Use and application
- Google Classroom – 21st Century Learning

We are currently developing another workshop which builds on this pre-existing Google knowledge and will provide teachers with further opportunities to enhance their understanding and application at a deeper level.

This portfolio is exploring a range of exciting new initiatives that aim to provide our very best professional development through latest technology applications. Harnessing these alternative methods has significant potential benefits and ACHPER NSW is keen to make the most of these new opportunities.

Luke Adams & Dom Sidarios
Capacity Building and Innovation



Community Engagement Portfolio 2019

The Community Engagement portfolio is responsible for staying abreast of current research, policies and documents pertaining to PDHPE, liaising with the ACHPER NSW Board and providing feedback to stakeholders on the Board's position. Building engagement and fostering relationships with our stakeholders; including schools, post-school pathways, early childhood, sporting bodies and not-for-profit organisations has been a key focus in 2019.

2019 was both a challenging and exciting year for PDHPE teachers in NSW with lots of movement happening in the syllabus development space, directly impacting teaching and learning in PDHPE. Implementation of the new PDHPE K-10 syllabus for years 7 and 9, combined with familiarisation of the new translated syllabuses for Physical Activity and Sports Studies (PASS) and Child Studies. Meanwhile, Draft Syllabus consultation was taking place on the new *Health and Movement Science* (formerly PDHPE) Stage 6 syllabus.

ACHPER NSW has supported members by sharing current research and resources to support syllabus implementation for PDHPE K-10, PASS and Child Studies syllabuses, and maintenance of syllabus delivery for PDHPE and Community and Family Studies (CAFS) Stage 6 via our social media platforms; including the ACHPER NSW Facebook page and via Twitter. Our online ACHPER NSW family has grown over the past 12 months, with over 3400 followers on Facebook. We thank members and non-members for their support.

The organisation has provided members the opportunity to engage in the PDHPE Stage 6 syllabus development consultation processes. Members were given the opportunity to contribute to a survey on the changes proposed for the new *Health and Movement Science Stage 6* syllabus. This feedback is integral in informing the development of the final syllabus. ACHPER NSW will continue to inform and support members in this space.

ACHPER NSW also participated in the NESA Thematic Review of Writing: 7-10 PDHPE Focus Group, expressing our views on behalf of our members. Feedback was provided to ACHPER National regarding role statements as well as the NSW Curriculum Interim Report- advocating the importance of PDHPE and related subjects in future curriculum models.

ACHPER NSW will continue to build strong partnerships with stakeholders in 2020 with an emphasis on building relations with post-school pathways.

Lauren Anderson and Hayley Dean

Community Engagement Portfolio



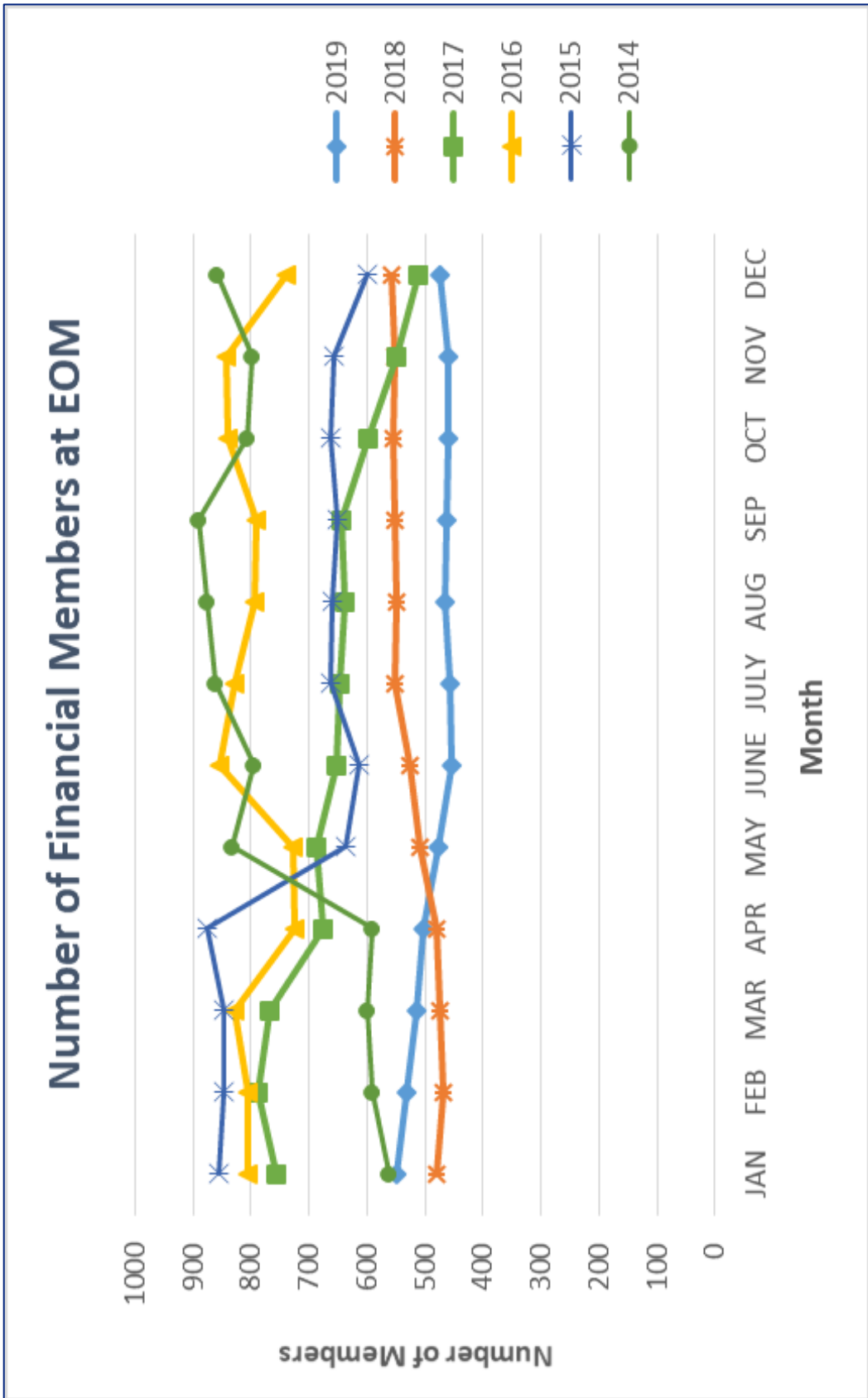
Appendix A

Members Processed During 2019

MONTHLY MEMBERSHIP REPORT for 2019

Current Number of Members at EOM

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
NSW	549	531	516	502	478	455	457	465	464	473	460	473
VIC	791	783	796	791	791	787	784	784	781	795	732	747
QLD	272	273	279	276	272	272	279	272	274	273	270	266
SA	328	316	301	283	287	291	287	278	275	283	296	296
WA	204	196	203	197	197	198	195	192	189	192	187	184
TAS	45	43	41	38	36	35	35	31	31	30	30	29
NT	49	40	43	43	41	38	39	41	40	41	36	40
ACT	47	51	58	54	54	57	58	55	55	55	57	48
Total	2285	2233	2237	2184	2156	2133	2134	2118	2109	2142	2068	2083



Appendix B

**AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND
RECREATION NSW BRANCH INCORPORATED**

**FINANCIAL REPORT
FOR THE YEAR ENDED
31 DECEMBER 2019**

**Liability limited by a scheme approved under
Professional Standards Legislation**

**AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION NSW
BRANCH INCORPORATED**

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Auditor's Independence Declaration

**To the Board of the Australian Council for Health, Physical Education & Recreation NSW
Branch Inc**

I declare that, to the best of my knowledge and belief, during the year ended 31 December 2019 there has been:

- (i) no contraventions of any applicable code of professional conduct in relation to the audit.



Rodney Wagner
Flegg Kehlet Wagner Chartered Accountants
Registered Company Auditor Number: 433830

Campbelltown

Dated this 17th day of March 2020.



**AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION NSW
BRANCH INCORPORATED**

COMMITTEE'S REPORT

Your committee members submit the financial report of the Australian Council for Health, Physical Education and Recreation NSW Branch Incorporated for the financial year ended 31 December 2019.

Committee Members

The name of each member of the committee during the period and, if different, at the date of the report:

Brad McAllister
Clare Roden
Alexandra Lupton
Danielle Davis
Kyle Sutton
Kristy O'Mahony
Tyler McLachlan
Dom Sidaros
Luke Adams
Lauren Anderson
Hayley Dean

Principal Activities

The principal activity of the association during the financial year was to provide professional support for teachers and students of health and physical education.

Significant Changes

No significant change in the nature of these activities occurred during the period.

Operating Result

The deficit of the association amounted to \$5,002 (2018 profit: \$39,008).

Signed in accordance with a resolution of the Members of the Committee.

President:

Brad McAllister

Vice-President:

Clare Roden

Dated this 17th day of March 2020

AUSTRALIAN COUNCIL FOR HEALTH PHYSICAL EDUCATION & RECREATION NSW BRANCH INC
INCOME STATEMENT
FOR THE YEAR ENDED 31ST DECEMBER 2019

	2019	2018
	\$	\$
Income		
Membership	25,581	45,332
Royalties	14,766	25,128
Conferences & Workshops	446,328	553,279
Other Income	963	1,658
Interest Received	3,113	3,196
Total Income	490,751	628,593
Expenses		
Advertising & Promotion	8,390	11,328
Audit Fees	3,834	3,686
Bank Fees	1,389	1,450
Bookkeeping	5,126	3,582
Capitation	12,643	4,670
Computer/Copier Expenses	14,952	11,999
Depreciation	2,032	3,476
Insurance	13,457	12,058
Legal Fees	-	4,050
Lodgement Fees	-	190
Membership - Complimentary	9,264	9,436
Postage	1,839	1,666
Printing & Stationery	3,016	1,693
Rent	15,295	15,102
Subscriptions	1,909	-
Telephone	3,818	2,440
Workshops, Conferences & Meetings	180,289	273,681
Wages & Salaries	211,832	210,285
Employee Leave Accruals	(11,287)	(576)
Superannuation	17,956	19,352
Total Expenses	495,753	589,567
Excess Income / (Expenditure)	(5,002)	39,026

AUSTRALIAN COUNCIL FOR HEALTH PHYSICAL EDUCATION & RECREATION NSW BRANCH INC
BALANCE SHEET
AS AT 31ST DECEMBER 2019

Assets	Note	2019 \$	2018 \$
Current Assets			
Cash	3	860,660	874,618
Receivables	4	54,958	48,476
Total Current Assets		915,618	923,094
Non-Current Assets			
Property, Plant & Equipment	5	2,032	4,064
Total Non-Current Assets		2,032	4,064
Total Assets		917,650	927,158
Current Liabilities			
Payables	6	8,064	10,071
Tax Liabilities	7	11,601	2,814
Provisions	8	11,765	9,032
Total Current Liabilities		31,430	21,916
Non-Current Liabilities			
Provisions	8	9,100	23,121
Total Non-Current Liabilities		9,100	23,121
Total Liabilities		40,530	45,037
Net Assets		877,120	882,121
Members' Funds			
Opening Balance - 1 January		882,121	843,095
Current Year Excess Income / (Expenditure)	2	(5,002)	39,026
Total Members' Funds		877,120	882,121

**AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION NSW
BRANCH INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019**

1 Summary of Significant Accounting Policies

The financial statements cover Australian Council for Health, Physical Education and Recreation NSW Branch Incorporated as an individual entity. Australian Council for Health, Physical Education and Recreation NSW Branch Incorporated is a not-for-profit association incorporated in New South Wales under the Associations Incorporation Act 2009 ('the Act').

Comparatives are consistent with prior years, unless otherwise stated.

Basis of Preparation

In the opinion of the Committee of Management, the association is not a reporting entity since there are unlikely to exist users of the financial statements who are not able to command the preparation of reports tailored so as to satisfy specifically all of their information needs. These special purpose financial statements have been prepared to meet the reporting requirements of the Act.

The financial statements have been prepared in accordance with the recognition and measurement requirements of the Australian Accounting Standards and Accounting Interpretations, and the disclosure requirements of:

- *AASB 101, Presentation of Financial Statements*
- *AASB 107, Statement of Cash Flows*
- *AASB 108, Accounting Policies, Changes in Accounting Estimates and Errors*
- *AASB 1054, Australian Additional Disclosures.*

Significant accounting policies adopted in the preparation of these financial statements are presented below and are consistent with prior reporting periods unless otherwise stated.

The financial statements have been prepared on an accruals basis and are based on historical costs modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of this financial report.

Plant and Equipment

Plant and equipment is carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all plant and equipment is depreciated over the useful lives of the assets to the Association commencing from the time the asset is held ready for use.

**AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION NSW
BRANCH INCORPORATED**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019**

Impairment of Non-Financial Assets

At the end of each reporting period the association determines whether there is an evidence of an impairment indicator for non-financial assets.

Where this indicator exists and regardless for goodwill, indefinite life intangible assets and intangible assets not yet available for use, the recoverable amount of the assets is estimated.

Where assets do not operate independently of other assets, the recoverable amount of the relevant cash-generating unit (CGU) is estimated.

The recoverable amount of an asset or CGU is the higher of the fair value less costs of disposal and the value in use. Value in use is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Where the recoverable amount is less than the carrying amount, an impairment loss is recognised in profit or loss.

Reversal indicators are considered in subsequent periods for all assets which have suffered an impairment loss, except for goodwill.

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short term highly liquid investments with original maturities of three months or less.

Revenue and Other Income

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the Association and specific criteria relating to the type of revenue as noted below, has been satisfied.

Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

Interest revenue

Interest revenue is recognised using the effective interest rate method.

Dividend revenue

Dividend revenue is recognised when the right to receive a dividend has been established.

Rendering of services

Revenue in relation to rendering of services is recognised depends on whether the outcome of the services can be measured reliably. If this is the case then the stage of completion of the services is used to determine the appropriate level of revenue to be recognised in the period. If the outcome cannot be reliably measured then revenue is recognised to the extent of expenses recognised that are recoverable.

**AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION NSW
BRANCH INCORPORATED**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019**

Income Tax

The association is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

**AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION NSW
BRANCH INCORPORATED**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019**

	2019 (\$)	2018 (\$)
2 Operating Revenue		
Surplus (Deficit) from Ordinary Activities	(8,115)	35,812
Interest Received	3,113	3,196
Operating Surplus (Deficit) from Ordinary Activities	<u>(5,002)</u>	<u>39,008</u>
3 Cash		
Cash at Bank	688,347	676,420
Term Deposits	160,823	157,710
Business Credit Cards	2,756	5,120
Paypal Account	8,734	35,368
	<u>860,660</u>	<u>874,618</u>
4 Receivables		
Trade Debtors	54,985	43,996
Prepayments	-	4,480
	<u>54,985</u>	<u>48,476</u>
5 Property, Plant & Equipment		
Office Equipment at Cost	64,860	64,860
Less: Accumulated Depreciation	<u>(62,828)</u>	<u>(60,796)</u>
	2,032	4,064
6 Payables		
Superannuation	3,970	10,071
Creditors	4,094	-
	<u>8,064</u>	<u>10,071</u>
7 Tax Liabilities		
Goods and Services Tax	8,702	(9,220)
Payroll Liabilities	2,899	12,052
	<u>11,601</u>	<u>2,832</u>

**AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION NSW
BRANCH INCORPORATED**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019**

		2019 (\$)	2018 (\$)
8	Provisions		
	<i>Current</i>		
	Employee Entitlements	11,765	9,032
	<i>Non-Current</i>		
	Employee Entitlements	9,100	23,120

**AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION NSW
BRANCH INCORPORATED**

STATEMENT BY MEMBERS OF THE COMMITTEE

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee the financial report as set out on pages 1 to 10:

1. Presents a true and fair view of the financial position of Australian Council for Health, Physical Education and Recreation NSW Branch Incorporated as at 31 December 2019 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Australian Council for Health, Physical Education and Recreation NSW Branch Incorporated will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

President: _____
Brad McAllister

Treasurer: _____
Clare Roden

Dated this 17th day of March 2020

Independent Auditor's Report

To the Board of Australian Council for Health, Physical Education & Recreation NSW Branch Inc

Opinion

We have audited the financial report of Australian Council for Health, Physical Education & Recreation NSW Branch Inc. ("the Entity"), which comprises the Committee's report, Statement by Members of the Committee, Income statement, Balance Sheet, and Notes to the Financial Statements for the financial year ended 31 December 2019.

In our opinion, the accompanying financial report of the Entity is prepared, in all material respects, in accordance with the accounting policies described in Note 1 to the financial report.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board and Those Charged with Governance for the Financial Report

The Board is responsible for the preparation of the financial report in accordance with the accounting policies described in Note 1 to the financial report, and for such internal control as the Board determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Board is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Board either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- Conclude on the appropriateness of the Board's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Rodney Wagner
Flegg Kehlet Wagner Chartered Accountants
Registered Company Auditor Number: 433830

Campbelltown
Dated this 17th day of March 2020

**AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION NSW
BRANCH INCORPORATED**

CERTIFICATE BY MEMBERS OF THE COMMITTEE

I, Brad McAllister, certify that:

- (a) I attended the annual general meeting of the association held on 17 March 2020.
- (b) The financial statements for the year ended 31 December 2019 were submitted to the members of the association at its annual general meeting.

Dated this 17th March 2020

Committee Member: _____
Brad McAllister

